



Request for Sealed Quotations

Supply and Delivery of borehole installation materials in Kunene Region

SUPPLY AND DELIVERY OF BOREHOLES INSTALLATION MATERIALS IN KUNENE REGION

Procurement Reference No: G/RFQ/KRC:DWSSC-01/2020

Name of the bidder:

Contact Number of Bidder :.....

Email Address of the Bidder:

Signature of the Bidders:.....

Total amount of lot 1:.....

Total Amount of Lot 2 :.....

Total Amount of Lot 3:.....

Total Amount of Lot 4:.....





Kunene Regional Council



Tel: 065 - 273950

Fax: 065 - 273077

P/ Bag 502

Opuwo

03 September 2020

Letter of Invitation

To:

Procurement reference number: G/RFQ/KRC:DWSSC-01/2020

Dear Sir/Madam,

Subject: Request for Quotations to Supply and Delivery of borehole installation materials in Kunene Region

The Kunene Regional Council invites you to submit your best quote for the items described in detail hereunder. Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Sendra Nakale, Head of Procurement Management Unit, Private Bag 502, Opuwo, at 065 273 590 or email address: pmu.kunenerc@gmail.com

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully,

E. Alweendo
 Acting Chief Regional Officer



SECTION I: INSTRUCTIONS TO BIDDERS

1. Rights of Public Entity

The Kunene Regional Council reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

2. Preparation of Quotations

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Security
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Scaled Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

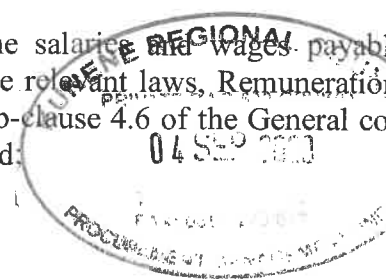
3. Validity of Quotations

The Quotation validity period shall be 60 days from the date of submission deadline.

4. Eligibility Criteria

To be eligible to participate in this Quotation exercise, you should:

- a. have a certified copy (NAMPOL) of company Registration Certificate;
- b. have an original/certified copy (NAMPOL) of valid good Standing Tax Certificate;
- c. have an original /certified copy (NAMPOL) of valid good Standing Social Security Certificate;
- d. Attach certified copy (NAMPOL) of certificate indicating 100% Namibian owned SME from Ministry of Industrialization, Trade and SME Development. Or an entity of which 51% or more equity is owned by Namibian citizen.
- e. Attach proof of confirmation of account from a Namibian Banking institution.
- f. have a valid certified copy (NAMPOL) of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- g. Submit signed Bid-securing Declaration.
- h. An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and:



5. Bid Securing Declaration

Bidders are required to submit a subscribe Bid Securing Declaration for this procurement process. The Bidder shall furnish as part of its quotation.

6. Delivery

Delivery shall be 15 days after acceptance/issue of Purchase Order. Deviation in delivery period shall not be accepted.

7. Sealing and Marking of Quotations

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

8. Submission of Quotations

Quotations should be deposited in the Quotation/Bid Box located at Kunene Regional Council, Mbumbijazo Muharukua Street, Private bag 502, Opuwo not later than **18 September 2020 at 11h00**. Quotations by post or hand delivered should reach Kunene Regional Council by the same date and time at latest. Late quotations will be rejected.

Quotations received by e-mail or faxed will not be considered.

9. Opening of Quotations

Quotations will be opened internally by the Kunene Regional Council immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security will be posted on the website of the Kunene Regional Council and available to any bidder on request within three working days of the Opening.

10. Evaluation of Quotations

The Kunene Regional Council shall have the right to request for clarifications in writing during evaluation. Offers that are substantially responsive shall be compared on the basis of price or ownership cost, subject to Margin of Preference where applicable, to determine the lowest evaluated quotation.

11. Technical Compliance

Bidders shall submit along with their quotations documents, and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Kunene Regional Council requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

12. Prices and Currency of Payment

Prices shall be fixed in Namibian Dollars.

13. Margin of Preference

N/A



14. Award of Contract

The Bidder having submitted the lowest evaluated responsive quotation with market related price and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

15. Performance Security

N/A

16. Notification of Award and Debriefing

The Kunene Regional Council shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven (7) days. Furthermore, the Kunene Regional Council shall attend to all requests for debriefing made in writing within seven (7) days of the unsuccessful bidders being informed of the award.

SECTION II: QUOTATION LETTER

If your quotation is not authorised, it will be rejected.

Quotation addressed to: <i>[name of Public Entity]</i>	
Procurement Reference Number:	
Subject matter of Procurement:	

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, **except for the qualified deviations [Bidder may delete this phrase in case of no deviation]** and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

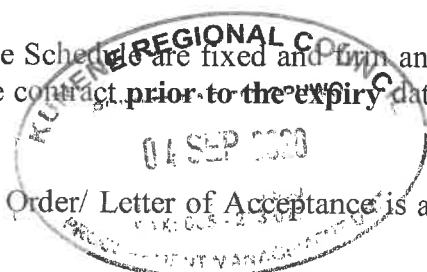
We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Security attached hereto and subscribe fully to the terms and conditions contained therein.

The validity period of the Quotation is _____ days from the date of the bid submission deadline.

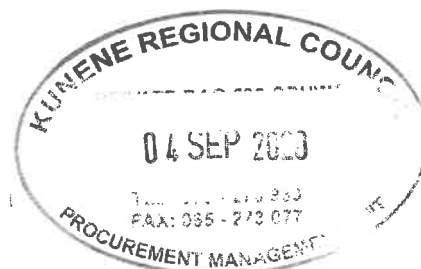
We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.



Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:		Position:	Signature:
Date		Phone No./Fax	



Appendix to Quotation Letter

BID SECURING DECLARATION

(Section 45 of Act)

(Regulation 37(1)(b) and 37(5))

Date:.....
[Day|month|year]

Procurement Ref No.:

To:.....
.....
[insert complete name of Public Entity and address]

I/We* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We* accept that under section 45 of the Act, I/we* may be suspended or disqualified in the event of

- (a) a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;
- (b) refusal by a bidder to accept a correction of an error appearing on the face of a bid;
- (c) failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We* be successful bidder; or
- (d) failure to provide security for the performance of the procurement contract if required to do so by the bidding document.

I/We* understand this bid securing declaration ceases to be valid if I am/We are* not the successful Bidder

Signed:
[insert signature of person whose name and capacity are shown]

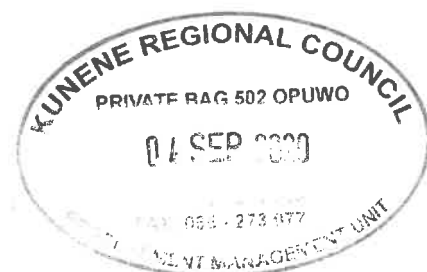
Capacity of:.....
[indicate legal capacity of person(s) signing the Bid Securing Declaration]

Name:
[insert complete name of person signing the Bid Securing Declaration]

Duly authorized to sign the bid for and on behalf of: [insert complete name of Bidder]

Dated on _____ day of _____, _____
[insert date of signing]

Corporate Seal (where appropriate)





Republic Of Namibia

Ministry of Labour, Industrial Relations and Employment Creation

Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2)(D) of the Public Procurement Act, 2015

1. EMPLOYERS DETAILS

Company Trade Name:.....

Registration Number :.....

Vat Number:

Industry/Sector:

Place of Business:.....

Physical Address:.....

Tell No.:.....

Fax No.:.....

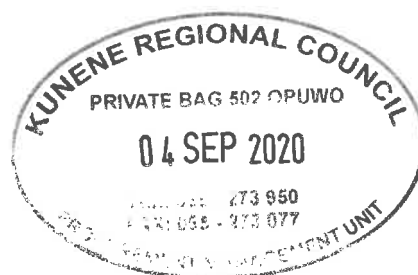
Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....



2. PROCUREMENT DETAILS

Procurement Reference No.:

Procurement Description:

.....

.....

Anticipated Contract Duration:

Location where work will be done, good/services will be delivered:

.....

3. UNDERTAKING

I [insert full name], owner/representative

of [insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

Signature:

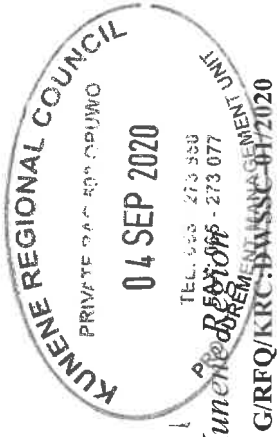
Date:

Seal:.....

Please take note:

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.





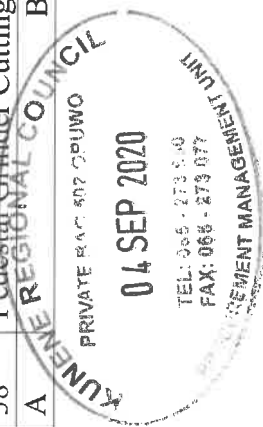
SECTION III: LIST OF GOODS AND PRICE SCHEDULE

QUOTATION FOR: *Supply and Delivery of borehole installation materials in Kunene Region*

LOT 1

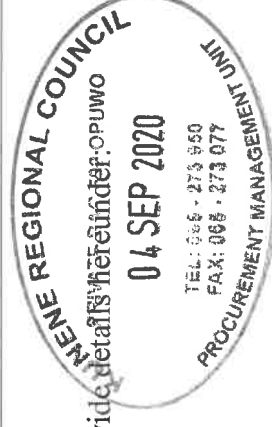
INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS				
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity.				Bidders shall fill-in columns E - I and fill the total				
				E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item (C x F) ● If an equivalent is quoted, please attach to your quote appropriate technical information & specification ● Bidders shall fill in and sign the bottom section of this page				
A	B	C	D	E	F	G	H	I
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Country of Origin
1	Solar Panel 330w	9	Each					
2.	Solar Cable 3core 100m	3	Each					
3.	Steel Rope 100m	3	Each					
4.	Solar Adaptor Plate	3	Each					
5.	Splicing Kit	3	Each					
6.	Solar Pump(Grundfos) 2,5-2 N	3	Each					
7.	Boreholes Base plate complete	3	Each					
8.	32mm plastic pipe CL10 100m	3	Each					
9.	50mm male adaptor HDPE	26	Each					
10.	HDPE plastic pipe CL10 100m	3	Each					
11.	50mm Gate valve Cobra	12	Each					
12.	50mm Galvanise pipe 3m	24	Each					
13.	20mm did cock Tap	6	Each					
14.	Reducing Bush 40mm to 20mm Galvanise	6	Each					
A	B	C	D	E	F	G	H	I

Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month)	Country of Origin
15.	50 mm T-piece	3	Each						
16.	Solar Control Box back up to Generator	3	Each						
17.	Lip Channel 75 x 50x6m	6	Each						
18.	Lip Channel 150x50x2.5mmx20x9m	15	Each						
19.	4-Channel 100x50x5mmx6m	9	Each						
20.	Flat bar 30x5mmx6m	30	Each						
21.	Angle Iron 60x60x6mmx6mm	6	Each						
22.	Flat Sheet 8mm	3	Each						
23.	Plastic cable ties (packs)	6	Each						
24.	Nipple 20mm	6	Each						
25.	Reducing Elbow Female (HDPE) 50mm to 40mm	3	Each						
26.	50mm Female elbow HDPE	21	Each						
27.	50mm Female adapter(HDPE)	21	Each						
28.	50mm nipple galvanise	30	Each						
29.	50mm elbow galvanise	30	Each						
30.	Socket 20mm	6	Each						
31.	Thread tape	30	Each						
32.	Angle Grinder 2000w (borsch)	2	Each						
33.	Pedestal Grinder	1	Each						
34.	Silver Paint metallic 5L	9	Each						
35.	Steel prime red oxide 5L	9	Each						
36.	Grinding disc 230 mm	5	Each						
37.	Welding Generator 11KV complete with welding cables, chip and welding Helmet	2	Each						
38.	Pedestal Grinder Cutting disc 355mm	20	Each						
A	B	C	D	E	F	G	H	I	



Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks (days/month)	Country of Origin
39	Welding rod 3.15mm 5kg (vite max)	6	Each						
40	Threat cutter box	2	Each						
41	Pipe cutter galvanise 50mm	4	Each						
42	Inverter 200A	2	Each						
43	Cutting disc 230mm	20	Each						
44	50mm Tank connector	15	Each						
45	Threaded rod 16mm	3	Each						
46	Denzo wrap	2	Each						
47	16mm nuts	48	Each						
48	10mm U-Clamp with nuts	30	Each						
49	Pvc casing 165mmx6m	3	Each						
50	Cements for elephant wall	150	Each						
51	Trough-steel 5m	3	Each						
52	50mm non return valve brass	3	Each						
53	Tanks 10000L 300kg	6	Each						
54	50mm HDPE 100m roll Class 10	28	Each						
55	Straight HDPE coupling x 50mm	28	Each						
56	Boreholes Depth Gauge	1	Each						
57	40mm HDPE 100m roll class 6	8	Each						
TOTAL									
VAT								N\$	
GRAND TOTAL								N\$	
NAME:		POSITION:	SIGNATURE		DATE				
NAME OF BIDDER:		ADDRESS:							

1. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details of the fund: OPUWO





Currency: Namibian Dollars Only Exchange Rate: N/A

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA=NOT APPLICABLE, NQ=NO QUOTE**

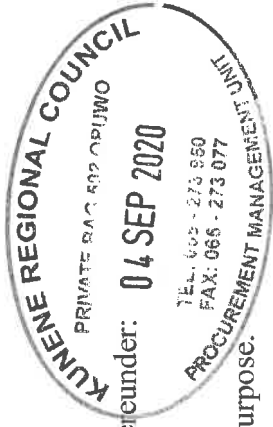
QUOTATION FOR: *Supply and Delivery of borehole installation materials in Kunene Region*

LOT 2

Procurement Ref No. **G/RFQ/KRC:DWSSC-01/2020**

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity.				Bidders shall fill-in columns E - I and fill the total					
				E= mark with a *if an equivalent is quoted					
				F= Rate per unit					
				G=Total price for one item (C x F)					
				• If an equivalent is quoted, please attach to your quote appropriate technical information & specification					
				• Bidders shall fill in and sign the bottom section of this page					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month	Country of Origin
1	Solar Panel 330w	9	Each						
2.	Solar Cable 3core 100m	3	Each						
3.	Steel Rope 100m	3	Each						
4.	Solar Adaptor Plate	3	Each						
5.	Splicing Kit	3	Each						
6.	Solar Pump(Grundfos) 2,5-2 N	3	Each						
7.	Boreholes Base plate complete	3	Each						
8.	32mm plastic pipe CL10 100m	3	Each						
9.	50mm male adaptor HDPE	26	Each						
A	B	C	D	E	F	G	H	I	A
Item	Description of Goods	Quantity	Unit of	*	Price	Total price	VAT:	Delivery	Country

no.		required	measures	per unit NAD ¹	without VAT NAD	NAD	y weeks) (days/m onth	y of Origin
10.	50mm HDPE plastic pipe CL10 100m	3	Each					
11.	50mm Gate valve Cobra	12	Each					
12.	50mm Galvanise pipe 3m	24	Each					
13.	20mm bib cock Tap	6	Each					
14.	Reducing Socket 20mm to 40mm Galvanise	6	Each					
15.	50 mm T-piece	3	Each					
16.	Solar Control Box Back-up to (Generator)	3	Each					
17.	Lip Channel 75 x 50x6m	6	Each					
18.	Lip Channel 150x50x2.5mmx20x9m	15	Each					
19.	U-Channel 100x50x5mmx6m	9	Each					
20.	Flat bar 30x5mmx6m	30	Each					
21.	Angle Iron 60x60x6mmx6mm	6	Each					
22.	Flat Sheet 6 mm	3	Each					
23.	Threaded rod 16mm x 1m	3	Each					
24.	16mm nuts	48	Each					
25.	10mm U- clamps	50	Each					
26.	Pvc pipe casing 165mmx6m cl 12	3	Each					
27.	Cements 32.5	210	Each					
28.	Cattle Trough-steel 5m	3	Each					
29.	Tanks 10000L 300kg	6	Each					
30	50mm Galvanise pipes	100	Each					
31	50mm Female elbow (HEDPE)	105	Each					
32	50mm HDPE straight coupling	53	Each					
TOTAL						N\$		
VAT						N\$		
GRAND TOTAL						N\$		
NAME:		POSITION:		SIGNATURE		DATE		
NAME OF BIDDER:		ADDRESS:						



2. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder: **04 SEP 2020**

Currency: Namibian Dollars Only Exchange Rate: N/A

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA=NOT APPLICABLE, NQ=NO QUOTE**

QUOTATION FOR: SUPPLY AND DELIVERY OF GOODS (MATERIALS) FOR DROUGHT RELIEF BOREHOLES IN KUNENE REGION 2020/2021

Lot 3

Procurement Ref No. G/RFQ/KRC:DWSSC-01/2020

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity.				Bidders shall fill-in columns E - I and fill the total					
				E	F	G	H	I	
				*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Deliver y weeks) (days/m onth	Countr y of Origin
				</					

no.		required	measures	per unit NAD ¹	without VAT NAD	NAD	y weeks) (days/m onth	y of Origin
6.	Solar Pump(Grundfos) 2,5-2 N	3	Each					
7.	Boreholes Base plate complete	3	Each					
8.	32mm plastic pipe CL10 100m	3	Each					
9.	50 mm male adaptor HDPE	26	Each					
10.	50mm HDPE plastic pipe 100m CL10	3	Each					
11.	50mm Gate valve Cobra	12	Each					
12.	50mm Galvanise pipe 3m	24	Each					
13.	20mm bib cock Tap	6	Each					
14.	Reducing Socket 20mm to 40mm Galvanise	6	Each					
15.	50 mm T-piece	3	Each					
16.	Solar Control Box	3	Each					
17.	Lip Channel 75 x 50x6m	6	Each					
18.	Lip Channel 150x50x2.5mmx20x9m	15	Each					
19.	U-Channel 100x50x5mmx6m	9	Each					
20.	Flat bar 30x5mmx6m	30	Each					
21.	Angle Iron 60x60x6mmx6mm	6	Each					
22.	Flat Sheet 8mm x dimensions	3	Each					
23.	Threaded rod 16mm x 1m	3	Each					
24.	16mm x nuts	48	Each					
25.	10mm U-Clamp & Nuts	6	Each					
26.	Pvc pipe casing 165mmx6m Class 12	3	Each					
27.	Cements for elephant wall 32.5	150	Each					
28.	Cattle Trough-steel 5m	3	Each					
29.	Tanks 10000 L 300kg	6	Each					
30.	Adapter 32 (HDPE)	22	Each					
31	Angle Irone 40X40X6mm	11	Each					
TOTAL						N\$		

VAT			N\$
GRAND TOTAL			N\$
NAME:	POSITION:	SIGNATURE	DATE
NAME OF BIDDER:	ADDRESS:		

3. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency: Namibian Dollars Only Exchange Rate: N/A

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA=NOT APPLICABLE, NQ=NO QUOTE**

QUOTATION FOR: SUPPLY AND DELIVERY OF GOODS (MATERIALS) FOR DROUGHT RELIEF BOREHOLES IN KUNENE REGION 2020/2021

Lot 4

Procurement Ref No. G/RFQ/KRC:DWSSC-01/2020

INSTRUCTIONS TO THE PUBLIC ENTITY				INSTRUCTIONS TO BIDDERS					
At time of preparation of the RFQ, Columns A to D shall be filled in by the Public Entity.				<u>Bidders shall fill-in columns E - I and fill the total</u> E= mark with a *if an equivalent is quoted F= Rate per unit G=Total price for one item (C x F) • If an equivalent is quoted, please attach to your quote appropriate technical information & specification • Bidders shall fill in and sign the bottom section of this page					
A	B	C	D	E	F	G	H	I	
Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks (days/month)	Country of Origin
1	Solar Panel 330w	6	Each						
2.	Solar Cable 3core 100m	2	Each						
3.	Steel Rope 100m	2	Each						
A	B	C	D	E	F	G	H	I	A

Item no.	Description of Goods	Quantity required	Unit of measures	*	Price per unit NAD ¹	Total price without VAT NAD	VAT: NAD	Delivery weeks) (days/month	Country of Origin
4.	Solar Adaptor Plate	2	Each						
5.	Splicing Kit	2	Each						
6.	Solar Pump(Grundfos) 2,5-2 N	2	Each						
7.	Boreholes Base plate complete	2	Each						
8.	32mm plastic pipe CL10 100m	3	Each						
9.	50mm male adaptor HDPE	26	Each						
10.	50mm HDPE plastic pipe CL10 100m	3	Each						
11.	50mm Gate valve Cobra	10	Each						
12.	50mm Galvanise pipe 3m	16	Each						
13.	20mm bib cock Tap	6	Each						
14.	Reducing bush 20mm to 40mm Galvanise	6	Each						
15.	50 mm T-piece	3	Each						
16.	Solar Control Box Back-up to (Generator)	3	Each						
17.	Lip Channel 75 x 50x6m	6	Each						
18.	Lip Channel 150x50x2.5mmx20x9m	15	Each						
19.	U-Channel 100x50x5mmx6m	9	Each						
20.	Flat bar 30x5mmx6m	16	Each						
21.	Angle Iron 60x60x6mmx6mm	4	Each						
22.	Flat Sheet 6mm	3	Each						
23.	Threaded rod 16mm x 1m	4	Each						
24.	16mm nuts	40	Each						
25.	10mm U-Round clamps	10	Each						
26.	Pvc pipe casing 165mmx 6m cl 12	3	Each						
27.	Cements 32.5	100	Each						
28.	Cattle Trough-steel 5m	2	Each						
29.	Tanks 10000L 300kg	4	Each						
30	100 mm x 100mm Square tube	22	Each						
31	50mm Round tube	11	Each						

32	50mmTank connectors	8	Each					
33	Elbow Female 50mm to 40mm (HDPE)	4	Each					
34	Silver Paint 5l (Metalic)	2	Each					
35	Red-Oxide paint	2	Each					
36	Rising pipe 40mmX1.2M Glavanised	12	Each					
37	Welding rods 5kg 3.15 (vita max)	6	Each					
38	40mm T-piece	11	Each					
TOTAL								N\$
VAT								N\$
GRAND TOTAL								N\$
NAME		POSITION:	SIGNATURE		DATE			
NAME OF BIDDER:		ADDRESS:						

4. If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency: Namibian Dollars Only Exchange Rate: N/A

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS

[The Kunene Regional Council shall use this section to specify its Technical Requirements for the goods items, Inspection and examination, and the scope of Related Services, as applicable.]

SECTION V: SPECIFICATIONS AND COMPLIANCE SHEET

Procurement Reference Number: G/RFQ/KRC:DWSSC-01/2020

[Bidders should complete columns C and D with the specification of the goods offered. Also state "comply" or "not comply" and give details of any non-compliance/deviation to the specification required. Attach detailed technical literature if required. Authorise the specification offered in the signature block below.]

Item No	Technical Specification Required	Compliance of Specification Offered	Details of Non-Compliance/ Deviation (if applicable)
A*	B*	C	D

* Columns A and B to be completed by Public Entity.

Specifications and Compliance Sheet Authorised By:

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	



SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods - Ref. **G/RFQ-GCC** on the website of the Kunene Regional Council Email address: pmu.kuenerc@gmail.com except where modified by the Special Conditions below.

SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

Procurement Reference Number: **G/RFQ/KRC:DWSSC-01/2020**

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
Purchaser GCC 1.1(h)	The purchaser is: Kunene Regional Council
Site GCC 1.1(m)	The Site/final destination for delivery of the Goods is Opuwo
Incoterms Edition GCC 4.2(b)	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
Notices GCC 8.1	Any notice shall be sent to the following addresses: For the Kunene Regional Council the address and the contact name shall be: Procurement Management unit, Kunene Regional council, Mbumbijazo Muharukua Street, Private bag 502, Opuwo, Tell; 065 273 950
Disputes GCC 10.2	The rules of procedures for arbitration proceedings pursuant to GCC 10.2 shall be as follows: Shall be in writing and addressed to PMU

Subject and GCC clause reference	Special Conditions
Delivery and Documents GCC 13.1	The Goods are to be delivered within 15 days from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed and stamped/sealed delivery note, original invoice, original purchase order
Price Adjustment GCC 15.1	The price charge for the Goods supplied and the related Services performed shall be fixed.
Terms of Payment GCC 16.1	The structure of payments shall be: full payment following delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1
Terms of Payment GCC 16.3	Payments shall be made not later than thirty (30) days after submission of an invoice and its certification by the Purchaser.
Terms of Payment GCC 16.4 (a)	The price shall not be adjustable to the fluctuation in the rate of exchange.
Payment Period GCC 16.5	The method and conditions of payments to be made to the Supplier under this Contract shall be as follows: i) On Acceptance: The Contract Price of goods received shall be paid no later than thirty (30) days of receipt of the Goods upon submission of an invoice (showing Purchaser's name; the Procurement Reference number, description of payment and total amount, signed in original, stamped or sealed with the company stamp/seal) supported by the Acceptance Certificate issued by the Purchaser. ii) An interest rate of 10% is payable to the supplier by the purchaser for each day payment is delayed until payment has been made in full.
Performance Security GCC 18.1	(i) No performance security is required
Discharge of Performance Security GCC 18.4	N/A.
Packing GCC 23.2	The packing, marking and documentation within and outside the packages shall be: Procurement Management Unit, Kunene Regional Council, Mbumbijazo Street, Private bag 502, Opuwo, Telephone: 065 273 950 and Procurement Reference Number: G/RFQ/KRC:DWSSC-01/2020
Insurance GCC 24.1	N/A



Subject and GCC clause reference	Special Conditions
Transportation GCC 25	The Goods shall be delivered: Opuwo.
Inspection and Test GCC 26.1	The inspection and tests shall be: Done during the delivery of goods/items
Location of Inspection and Tests GCC 26.2	The inspections and tests shall be conducted at: Directorate of Rural Water Supply Office
Liquidated Damages GCC 27.1	N/A
Warranty GCC 28.3	For the purpose of the Warranty, the place(s) of the final destination(s) shall be: Directorate of Rural Water Supply Office For item 1; the minimum period of warranty/shelf life shall be 12 months
Repair and Replacement GCC 28.5	None as they will be no labour required.



QUOTATION CHECKLIST
PROCUREMENT REFERENCE NO.: G/RFQ/KRC-21/2020

Description	Attached	Not Attached
Quotation Letter		
List of Goods and Price Schedule		
Specification and Compliance Sheet		
Bid Securing Declaration		
Letter of confirmation of a bank account from a Namibian banking institution		
have a valid certified copy of company Registration Certificate		
have an original or certified copy of good Standing Tax Certificate		
have an original or certified copy good Standing Social Security Certificate;		
have a valid, certified copy of Affirmative Action Compliance Certificate		
Submit signed Bid-securing Declaration		
Certified copy of SME Certificate		
An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof;		

Disclaimer: The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.

